

Harden Village Council



Clerk: Ken Eastwood, Harden Village Council, PO Box 572, Keighley BD21 9FE
clerk@hardenvillagecouncil.gov.uk 07850 049 487

Dear Councillor,

You are summoned to attend a monthly virtual meeting of Harden Village Council, to be held by video conference, on **Thursday 11th June, 2020** at 7.15pm.



Clerk to the Village Council

6th June, 2020

Meeting access details

<https://us04web.zoom.us/j/76130869899?pwd=V3JWcHI5WUQ4SFI4U09INFM0SXhuZz09>

Meeting ID: 761 3086 9899

Please email clerk@hardenvillagecouncil.gov.uk to obtain the meeting password

AGENDA

1. **Apologies for Absence**

To consider apologies offered.

2. **Disclosure of Interest**

To receive disclosure of personal and prejudicial interest from members on matters to be considered at the meeting.

- a) To receive declarations of interest from councillors on items on the agenda;
- b) To receive written requests for dispensations for disclosable pecuniary interest;
- c) To grant any requests for dispensation as appropriate.

3. **Minutes of Meetings (previously circulated to Members)**

- a) To agree the minutes of the Village Council meeting held on 14th May, 2020.
- b) To note the Outstanding Issues Report (information only, see Appendix 1).

4. **Public Representation**

Members of the public are invited to raise any matters of concern for a maximum of 15 minutes.

5. Planning Matters

To formulate observations relating to the following application: -

20/01853/HOU - Remodelling of the property including elevation alterations, single storey extension, and loft conversion at Coytfield, Hill End Lane, Harden.

(Planning applications can be viewed via Bradford Council's online system <http://www.planning4bradford.com/online-applications>).

6. Policies & Procedures

To receive and approve for adoption revised and updated Standing Orders, Equality Policy, Health & Safety Policy and Risk Management Policy & Assessment (draft documents circulated separately).

7. Action Plan

To receive and approve for adoption revised Village Council Action Plan for 2020/21 (draft document circulated separately).

8. Horticulture

To consider planting recommendations made by the Village Council's gardener and to authorise or otherwise related expenditure (see Appendix 2).

9. Traffic & Transport Update

To receive an update from the Clerk following distribution of the revised Harden Traffic Study report. To note responses received (see Appendix 3) and decide upon appropriate action and next steps.

10. Climate Emergency

To receive an update on the Climate Emergency from Cllr Townsend.

11. Defibrillator

To note that the defibrillator's service period expires on 26th June. To authorise the supplier, Defibshop, to undertake the annual health check and to authorise or otherwise related expenditure.

12. Zoom Subscription

To consider whether to subscribe to the Pro Zoom package. Current costs being £11.99 per month, or a discounted £119.90 per annum (monthly equivalent £9.99).

13. Goit Stock

To consider complaints received with regard to littering and anti-social behavior at Goit Stock. To review actions taken and possible additional responses to the issues raised by residents.

14. Exchange of Information

To consider any concerns which may have been passed to the Village Council by residents.

15. Correspondence (see Appendix 3)

To receive the following correspondence and to formulate a response, if appropriate: -

- a) Email from Wilsden Parish Council re. traffic & transport.
- b) Email from Cullingworth Village Council re. traffic & transport.
- c) Email from Cllr Peter Ketley re. traffic & transport.
- d) Email from Wilsden Parish Council re. traffic & transport.
- e) Email from a resident re. nuisance and littering at Goit Stock Waterfalls.

16. Financial Matters

- a) To authorise the following payments: -

Payee	Payment No.	Amount	Description
Bradford MDC	2020-21-12	£1,163.85	Salary payment
Maddison Gardens	2020-21-13	£295	Horticulture

- b) To note the following trial balances: -

Harden Village Council			
7th June 2020			
Item	Budget 2020/21	Expenditure to date	Budget Remaining
Staff Costs	9,000	1,899	7,101
Travel	300	10	290
Subscriptions	1,500	761	739
Insurance	500	0	500
Audits	400	0	400
Newsletter	850	0	850
Website	825	394	431
Parish Plan	1,000	0	1,000
Neighbourhood Planning	5,000	0	5,000
Training	400	0	400
Repairs	100	0	100
Stationery	250	0	250
PC equipment	250	0	250
Small grants	1,000	0	1,000
Horticulture	1,000	116	884
Projects & Assets	17,075	0	17,075
S 137	200	0	200
Other	125	0	125
	39,775	3,180	36,595

c) To note the following bank reconciliation: -

Cashbook balances

Balance 1 st April 2020	14,696.64	
Add: income to date	43,351.00	
Less: expenditure to date	(3,258.99) (incl. VAT)	
Total:		54,788.65

Bank account balances 7th June 2020

Community Account	44,573.48	
Business Account	10,215.17	
Less: unpresented cheques	0	
Add: unbanked cash	0	
Total:		54,788.65

17. Minor Items and Items for Next Agenda

To note minor items and items for the next agenda.

18. Next Meeting

To confirm the date of the next virtual Village Council meeting as 9th July 2020, at 7.15pm.

THIS IS A MEETING HELD IN PUBLIC - ALL WELCOME

(A full version of the agenda with appendices is available at <https://hardenvillagecouncil.gov.uk>)

Appendix 1: Outstanding Issues

Subject	Issues	Responsibility	Date of last action	Notes
Allotments	Written representations received on the need for allotments.	Clerk & Members	February 2020	Preferred site not supported by Bradford MDC. Cllrs Bryan and Macdonald mapping potential other sites. Unsupportive response received from Cllr Ferriby and the Chair of the Friends of St Ives. Cllr Bryan responded to the Friends of St Ives re. ecological allotments.
Neighbourhood Planning	Ongoing project.	Council, Clerk & Integreat Plus	June 2020	Comments and feedback provided to Integreat Plus 1 st June.
Telephone Kiosk	Adoption from BT, renovation and usage.	Clerk	September 2019	To consider fit out after renovation. Contact made with Addingham Civic Society re. fit out.
Benches	Replacement of village benches on rolling programme.	Clerk & Cllr A Macdonald	December 2019	Two benches require concrete strip foundations (to be fitted weather permitting).
Traffic Study	Commission traffic survey(s) and expert recommendations	Clerk	March 2020	Agenda item.
Bingley St Ives	To consider registering the Estate, or parts thereof, as an Asset of Community Value.	Clerk & Chair	May 2020	Response sent to Bradford Council Estates Officer. Follow up sent.
Emergency Planning	To develop a local emergency plan.	Cllrs Ahmed and Townsend	May 2020	The Clerk has provided an example local emergency plan and details of Bradford Council's approach to local emergency planning.

Appendix 2: Horticulture

From: Matthew Maddison

Subject: Invoice May

I've attached my invoice for May. I put the planters up yesterday and all the bark is complete now. It may just need some more bark adding in the winter months when things have died back because then there will be some areas that aren't covered.

As for replacing plants, I have a list of plants that do need replacing and I've tried to give a rough price but that could vary as I may struggle to get hold of certain plants at the moment locally.

Sedum x 4 @ £9 each

Brunnera x 18 @ £9 each

Nepeta x 2 @ £7 each

Convolvulus x 3 @ £13 each

Thyme x 3 @ £4 each

Erysimum x 3 @ £5 each

I think that comes to £278. I tried to take an educated guess on how much they will be, it's possible they might be ever so slightly cheaper for some. But I don't want to underestimate the prices and then find that garden centres are limited on stock with the current situation and they've had to buy lots of plants from other suppliers and therefore sell them for higher prices.

Hope that's all ok and makes sense.

Thanks,

Matt

Appendix 3: Correspondence

Email from Wilsden Parish Council - Wilsden Parish Council's Response re: Traffic & Transport

Hi Ken

Please would you note the following:

The correct name for the bridge is Harden Bridge, not Goit Stock Bridge, please could this be corrected wherever it appears in the report as by misnaming the bridge, the fact that it is a grade 2 listed structure has not been picked up on.

The suggestion of a 2 metre wide footpath along the road edge on the eastern side of the bridge would make it problematic for HGVs to make the bend across the bridge when coming from the Wilsden side of the beck. The parapet on the left hand side would be prone to damage.

Thank you.

Gail Denham, Clerk, Wilsden Parish Council

Email from Cullingworth Village Council - Traffic & Transport

Dear Ken and Gail

Cullingworth Village Council have asked me to contact you and say that we would be very interested in working with you on this.

How would you like to proceed? Would you like to meet with us (online) to discuss this further?

Anne Costigan
Clerk to Cullingworth Village Council

Email from Cllr Peter Ketley - Traffic & Transport

My view is that this makes perfect sense. The 3 villages are linked in a transport triangle and a holistic solution to what are essentially common problems is more likely to obtain a better solution.

Best Regards
Peter Ketley

Email from Wilsden Parish Council

Hi Ken

I've just had a request for this to be on the July agenda and I'll be in touch again after that. The meeting is 6th July.

Kind regards

Gail Denham, Clerk, Wilsden Parish Council

Email from a Resident

Please can something be done about the large groups of teenagers which are travelling in cars from outside the area parking on the verges up Wilsden Rd then causing littering at Goit Stock Waterfalls. Not to mention the feeling of intimidation with the large numbers all not social distancing. I live with my 82 year old mother and have just recently lost my father to Covid 19 so the increase in visitors to the area does worry me. Can anything be done?